

**Job Description:**

Vandalay Brands is a multi-concept restaurant group serving the Greater Chicagoland area. We are searching for a committed, proactive lead manager who would enjoy working in an exciting, upscale environment at Napolita Pizzeria & Wine Bar. The Lead Bartender will promote and grow the business, help train waitstaff, and ensure that patrons are receiving excellent drinks, food, and service. This person should also be able to work with diverse personalities and diffuse tense situations. In order to succeed as a bar manager, you should be observant and have the ability to think critically and efficiently.

This position also earns tips!

Responsibilities:

- Manage the business aspects of the bar, such as keeping a current liquor license, negotiating supplier contracts, taking inventory and reordering supplies, managing budgets, and setting goals.
- Create effective schedules and quickly resolving conflicts to ensure that bar is well staffed during peak hours. Setting and enforcing quality and safety controls.
- Ensures bar is well-stocked and clean on a daily basis.
- Create drink menus while maintaining budgets and monitor costs.
- Maintains drink recipe documentation.
- Appropriately delegates tasks to staff.
- Initiates and maintains vendor relationships.
- Selects and purchases liquor and other supplies.
- Helps hire, recruit, train and when necessary discipline staff.
- Uses POS tracking technology and bar and restaurant management platforms.

Qualifications/Skills

- Excellent multitasking ability.
- Problem-solving skills.
- Interpersonal relationship skills.
- Organizational skills.
- Customer service skills.
- Knowledge of food, beverage, and hospitality industries.
- Good judgment and creativity.
- Enthusiasm and lots of energy.
- Must be 21+ years old